



Core facilities are shared scientific infrastructures. Users come from different departments or institutions to operate the same equipment. In this multi-user setting, the potential transmission of the SARS-CoV-2 virus between individuals or from contaminated surfaces is facilitated. Our goal is to provide uninterrupted access to the microscopes in our facility for You and other users. Please follow the rules below to help us to achieve this goal.

As a user of our core facility are kindly asked to obey to the following rules:

1. When entering our microscopy core facility You should **clean your hands with soap**.
2. You should **disinfect the eyepieces** and the binocular body of the microscope before and after use. For cleaning/disinfection of surfaces use 70% ethanol or other recommended disinfectants
3. We strongly recommend to **use a mask** (even simple) during work in the facility. Using mask is necessary if the distance of 1.5 meters between users of microscopes is not preserved. Using masks reduces the risk of droplet transmission by asymptomatic carriers.
4. There should be only one user per microscope per session. **We recommend one user per room**. Follow the rules of social distancing: if two or more workplaces are occupied in the same room at the same time they should have a distance of at least 1.5 meters or users should wear a mask.
5. Do not walk in to see if a microscope is free. You should use the book-my-lab calendar (confocal.nencki.gov.pl) to check availability of the microscope or remotely ask the facility staff.
6. You may operate a microscope wearing disposable gloves for additional safety. Fresh gloves should be used locally in the microscopy room and have to be disposed after use.

We also remind that:

7. Users are obliged to use their own account for booking the microscope. No session-lending is allowed. (user who booked the microscope is present during the session, not someone else).

Staff of the LABORATORY OF IMAGING TISSUE STRUCTURE AND FUNCTION will assist the users of the microscopes in remote mode by:

- E-mails (microscopes; m.calka; n.nowak; a.wolny; m.sliwinska; j.szymanski @nencki.edu.pl)
- Hangouts Chats/video chats: write to microscopes@nencki.edu.pl account. Please install a Hangouts app on your smartphone. Icon of Hangouts app is: 

There will be one person from our lab present in the core facility during normal working hours, in case remote help is not sufficient. Please use Hangouts as your first-choice contact option.

Microscope users trained in basic microscope operation are required to turn on and turn off the microscopes themselves if they are the first or the last user of the day (manuals are located near the microscopes). In case of any problems or doubts, please contact the laboratory employees, preferably using your @nencki.edu.pl google account. You are advised to install the suitable software on you mobile device (e.g. Hangouts on Android systems).

If you want to use microscopes or work-stations located in room 18 please take the key from receptionist. The workstations are included in our online calendar (BookMyLab). If you are the last user in this room please lock the room, **do not activate the alarm**, and return the key to the reception.

Best Regards

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Please check also the Order No 10_2020 of the Director of Nencki Institute on preventing the spread of SARS-Cov-2 virus
Warsaw, 2020.11.17